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## Step 1 – Click on LOGIN



### Incoming Events

#### IBA 2015

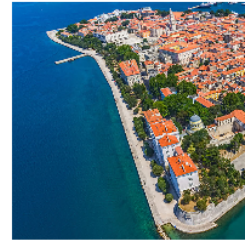
##### IBA 2015

The International Conference on Ion Beam Analysis has become a traditional biennial meeting for scientists, industry professionals and students where they can present their recent developments and exchange ideas in the field of Ion Beam Analysis.



##### HMK 2015

Applications of electron, light and scanning probe microscopy in Biomedicine, Biology, Physics and Chemistry of Materials, and related fields of research.



##### ESIR 2015

Exchange of ideas and isotope research with isotope geochemistry.

## Step 2 – Click on REGISTER

To register to Our Events you need to have a user account.

Please sign in or register a new account if you are new to our events.

Need help? Please consult our [help](#) and [FAQ](#) section.

### Sign in

**Username**

**Password**

**SIGN IN**

[Forgot your password?](#)

### New to Our Events?

1

**REGISTER**

Click here to REGISTER.

Need more help? Check out <https://events.irb.hr/Help> or write us at [events@irb.hr](mailto:events@irb.hr)

## Step 3 – Fill in your details

### Register user

Registration for Our Events is also valid for all of RBI conference sites.

1 **Fill in your details.**

<b>Username*</b>	<input type="text" value="demouser"/>	<b>First name*</b>	<input type="text" value="Demo"/>
<b>Password*</b>	<input type="password" value="••••••"/>	<b>Last name*</b>	<input type="text" value="User"/>
<b>Confirm password*</b>	<input type="password" value="••••••"/>	<b>Institution</b>	<input type="text" value="RBI"/>
<b>Email*</b>	<input type="text" value="mlisa.milutinovic@pmf.hr"/>	<b>Group Code</b>	<input type="text" value="If you received a group code please enter it here, if not leave it empty"/>

**REGISTER**

2 **Leave empty.**

## Step 4 – User registered screen

### User registered

1 **You have successfully created a user account for RBI Events/Conference webpage.**

Your account was successfully created. An email will be sent to the specified address. **Follow the instructions in that email to activate your account.**

2 **Check your email and activate your account by clicking on the provided link in the email.**

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## Step 5 – Check your email and click on the activation link

Thank you for registering to RBI Events.

Your account information:

Username: **gromi**  
 Email: [mlisa.milutinovic@gmail.com](mailto:mlisa.milutinovic@gmail.com)

Click the following URL to confirm your account:

<http://microscopy2015.irb.hr/user/activate/637e885c141c83260c04a7c2620a753>

Please note:

- Your username and password are valid both for RBI Events and your conference website (or any future conference websites in our system).
- You can purchase registration fee(s) for your conference here <https://events.irb.hr/> or by following REGISTER HERE link on the conference website.
- If your conference requires you to upload an abstract, you can do it by:
  - Clicking on a button Submit Abstract, usually found under Call for Abstracts on your conference website.
  - By logging into conference website and clicking on my profile in the header. You will see option Submit Abstract.
  - By logging into [events.irb.hr](https://events.irb.hr) and clicking on my profile in the header. You will see option Submit Abstract (for all active conferences).
- You can resubmit your abstract as many times as you like, following above steps.

If you have any questions please [contact us](#) or [check out FAQ and guidelines](#) on how to use RBI Events.

Need more help? Check out <https://events.irb.hr/Help> or write us at [events@irb.hr](mailto:events@irb.hr)

## Step 6 – Your account is activated

# Activate account

Your account is now activated.

OK

Click here to proceed.

1

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## Step 7 – Sign in with your account

To register to Our Events you need to have a user account.

Please sign in or register a new account if you are new to our events.

Need help? Please consult our [help](#) and [FAQ](#) section.

### Sign in

1

Username

Password

SIGN IN

[Forgot your password?](#)

### New to Our Events?

REGISTER

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## Step 8 – Select your conference or event

### Incoming Events

IBA 2015 

#### IBA 2015

The International Conference on Ion Beam Analysis has become a traditional biennial meeting for scientists, industry professionals and students where they can present their recent developments and exchange ideas in the field of Ion Beam Analysis.



#### MECAME 2015

1

Select your event (conference).



#### HMK 2015

Applications of electron, light and scanning probe microscopy in Biomedicine, Biology, Physics and Chemistry of Materials, and related fields of research.



#### ESIR 2015

Exchange of ideas and results of isotope research with the emphasis to isotope geochemistry.

## Step 9 – Add Special Ticket

Price: € 350.00

### Early Bird Participants

Price: € 450.00

1

ADD TO CART

### Early Bird Accompanying Persons

Price: € 200.00

1

ADD TO CART

### Special Ticket

Registration for lecturers, organizers and other invited persons. **Valid only with PROMO code.**

Price: € 450.00

1

ADD TO CART

1  
Add special ticket to cart.

## Step 10 – Proceed to checkout

# Shopping Cart

### Items to buy

	Price	Quantity
<b>HMK 2015 Special Ticket</b> <small>Registration for lecturers, organizers and other invited persons. Valid only with PROMO code.</small>	€ 450.00	<input type="text" value="1"/>

[CONTINUE SHOPPING](#)[UPDATE QUANTITIES](#)

### Summary

Subtotal ex. VAT:	€ 360.00
Total VAT (25%):	€ 90.00
<b>Order total:</b>	<b>€ 450.00</b>

[Click here to proceed.](#)

①

[PROCEED TO CHECKOUT](#)

## Step 11 – Fill participant (registration) details

OUR EVENTS CONTACT US MY PROFILE VIEW BASKET



### Participant details

#### Personal Informations

Input fields marked with \* are mandatory

**Title:\***  
Mr

**First name:\***  
Ratko

**Last name:\***  
Ratko

**Email:\***  
ratko.ratko@irb.hr

**Institution/Company:\***  
RBI

#### Address

**Street:\***  
Kraljice Marije

**Postal code:\***  
10000

**City:\***  
Zagreb

**Country/region:\***  
Croatia

#### Phone

**Business:\***  
385912753690

**Mobile:\***  
385912753690

#### Travel and accomodation information

**Arrival date:\***  
25.10.2014.

**Type of transportation:\***  
Airplane

**Flight number:\***  
123

**Departure date:\***  
4.10.2014.

**Type of transportation:\***  
Airplane

**Flight number:\***  
345

I want to use hotel's transportation service (hotel provides transportation from/to airport. Transportation cost is around 30 € (per person and direction) and will be charged separately at the Hotel reception desk)

For all EFPW participants accommodation is secured at the Conference venue at special rates 80 € 1/1 per night and 100 € 2/2 per night. For the hotel reservation please click [HERE](#) and use a promotional code RUDBOS

#### Social events

- (please confirm attendance)
- Welcome reception (Sunday, November 30th)
- Gala Dinner (Tuesday, December 2nd)

#### Additional information

##### Dietary requirements:

If you have special dietary needs, enter them below.(eg. Vegetarian)

#### Billing address

Participants will receive the invoice for registration fee. In order to issue the invoice if your current address is different than a billing address, please add a billing address

- Use a different billing address rather than a current one

##### VAT/OIB:\*

-

(for an international participants VAT company name has been given for the otherwise enter a minus sign (-))

CANCEL

All fields marked with \* must be filled in.

CONTINUE

## Step 12 – Enter your promo code

### Product items

Product	Quantity	VAT	Price ex. VAT	Price inc. VAT	Discount	Total price ex. VAT	Total price inc. VAT
<b>HMK 2015 Special Ticket</b> Registration for lecturers, organizers and other invited persons. <b>Valid only with PROMO code.</b>	1	25 %	€ 360.00	€ 450.00	0%	€ 360.00	€ 450.00

[BACK TO CART](#)

1

Type your code here.

Order total: € 450.00

If you have a promotional code please enter it here

mycode

[SUBMIT DISCOUNT CODE](#)

2

Click on submit.

### Participants

#	Ticket / Participant details
1.	HMK 2015 SPECIAL TICKET

[CONFIRM ORDER](#)

## Step 13 – Promo code success

### Product items

Product	Quantity	VAT	Price ex. VAT	Price inc. VAT	Discount	Total price ex. VAT	Total price inc. VAT
<b>HMK 2015 Special Ticket</b> Registration for lecturers, organizers and other invited persons. <b>Valid only with PROMO code.</b>	1	25 %	€ 360.00	€ 450.00	100%	€ 0.00	€ 0.00

2

Amount is reduced to zero.

[BACK TO CART](#)

1

Success message is displayed here.

Order total: € 0.00

You have entered a promotional code or have a group code, special discount applies.

### Participants

#	Ticket / Participant details
1.	HMK 2015 SPECIAL TICKET

[Click here to confirm order/registration.](#)

3

[CONFIRM ORDER](#)



## Step 14 – Thank you

# Thanks for your Order!

Your order has been received. As soon as we process it we will send you a confirmation!

Bank Transfer To:

Ruder Bošković Institute  
Bijenička cesta 54, 10000 Zagreb  
VAT: HR69715301002  
Giro account: 2360000-1101210403  
IBAN: HR6623600001101210403  
SWIFT CODE: ZBAHR2X  
BANK: Zagrebačka banka

Please indicate in the purpose of payment: **'HMK 2015', User Demo**. All costs have to be covered by the payer, please indicate "free of charge for the receiver account", on all payment orders. All bank charges related to the transfer must be covered by the payer.

	VAT	Total price
<b>HMK 2015 Special Ticket (with a 100% discount)</b>	25 %	€ 0.00
<small>Registration for lecturers, organizers and other invited persons. Valid only with PROMO code.</small>		
<b>Total inc. VAT:</b>		<b>€ 0.00</b>